

England Squash COVID-19 Club Risk Assessment

Date of assessment	Person Undertaking Risk Assessment (COVID-19 Officer)	Club name	Facility Address	Activity	Risk Assessment issue Number
6 Jul 20	Kevin Waring	Ickleford Squash Club	Ickleford Squash Club, Ickleford Herts	Squash	01
Persons Exposed e.g. Employee(s), Visitor, Member of Public etc.		Maximum Number of People Exposed		Frequency and Duration of Exposure	
Employee(s), volunteers, members		1 - 4 (Concurrent players)		2-3 times a week for 45 minutes	
Level of Risk					
Low		Medium		High	

Identified Risks

- COVID-19 is highly infectious disease
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
GOVERNANCE & MANAGEMENT	Inadequate procedures to keep participants safe	Newsletter has been sent to all members explaining the procedures to follow. Clear signs have been placed around the club to remind members of the new procedures.				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Processes not Applied	Members will be reminded of the new procedures and processes to follow. Second warning on not follow the new processes will result in a ban from booking courts and playing for 10 days. Repeat offenders will be no longer entitled to play at the club and will be asked to resign their membership.				Y	
	Members unaware of new infection controls	Emails will be sent to all members to remind everyone on the current rules for social distancing. Posters will be displayed in all areas including squash doors, corridors and all prominent notice boards.				Y	
CLUB ENVIRONMENT	Infection	Signage and wayfinding in all circulation areas including reminders regarding social distancing.				Y	
	Infection	No-one is to wait near the main doors to the club, players are to move to the courts or to wait in the marked area.				Y	
	Infection	The courts and club will have an Initial deep clean of all contact surfaces prior to players and / or staff / volunteers entering the building.				Y	
	Infection	Daily cleaning schedule for off-court areas throughout the day.				Y	Covered in the main club risk assessment

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Infection	Immediate disposal of all used cleaning wipes and used materials.				Y	
	Infection	Removal of any unnecessary furniture to discourage socialising and reduce number of contact surfaces.				Y	
	Infection	Hand sanitiser have been installed by each court and wipes provided for use by players and staff.				Y	
	Infection	The main club bar and social area will be covered in the main club risk assessment.				Y	
SQUASH COURTS AND GYM AREAS	Infection	Initial deep clean of courts prior to players and/or staff entering the building.				Y	
	Infection	Players are to move to the courts straight away and are not to wait directly outside the doors. If the courts are in use then they are to wait in the marked areas				Y	Spots to be placed on floors. Extra time between games is to be allowed to ensure players can move onto the courts without waiting.

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Infection	The court handles and doors will be cleaned before and after each game this is the responsibility of each player. After each training session the coach is responsible for wiping down the doors.				Y	Wipes to be provided. Extra signage on doors to remind players. It is likely that some players will forget. Extra cleaning will be conducted when floor is cleaned and handles will be cleaned before entry and on exit
	Infection	Immediate disposal of all used cleaning wipes and used materials in the bins provided.				Y	
	Infection	Hand sanitiser and wipes provided outside the courts for use by players and staff in addition to hand washing stations.				Y	
	Infection	<p>The following strict rules will be adopted for how courts can be used including:</p> <ul style="list-style-type: none"> • Contactless booking / payment, tokens will no longer be used. • All sessions are to be booked online. • The following activities are only allowed inline with guidance from England Squash. <p>- Re-open clubs with safety measures in place</p> <p>- Socially distanced practice and 'Sides' game play only</p> <p>- Solo practice</p> <p>- Same-household play</p>				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Infection	2 people is the maximum numbers allowed in squash court to allow for social distancing.				Y	
	Infection	Players to be responsible for providing their own squash equipment - no sharing or hiring of equipment.				Y	
	Infection	Daily cleaning of all used equipment following the end of each training session NOT the end of each day.				Y	
	Infection	Daily (possibly multiple times daily dependent on level of use) clean of Squash floor (hoover and mop). Players to mop the courts after they have played. Normal court cleaning will still be conducted				Y	
STORE AREAS	Infection	Initial deep clean of all kit stores that will be in use, prior to players and/or staff entering the building.				Y	
	Infection	All unnecessary equipment to be removed / stores locked.				Y	
	Infection	Weekly (might need to be more initially) deep clean of storeroom floors – (hoover and mop).				Y	
KITCHEN	Infection	The kitchen will be closed due to the high contamination risk of these areas and the challenges of maintaining social distancing kitchen and breakout areas.				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
CLUB BAR	Infection	Initial deep clean of office prior to players and/or staff entering the building.				Y	
	Infection	See separate risk assessment for Club Bar				Y	
CLUB OFFICE	Infection	Initial deep clean of office prior to players and/or staff entering the building.				Y	
	Infection	Initial deep cleaning of all fixtures and fittings (TV, desks, cabinets etc).				Y	
	Infection	All non-critical offices / breakout areas to remain closed.				Y	
	Infection	Office staff to observe social distancing rules and work over 2m apart.				Y	
	Infection	Follow agreed seating plan throughout the office and only operate at your designated desk until further notice.				Y	
	Infection	Daily cleaning of all used areas following the end of day.				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Infection	Waste bins emptied daily and all cleaning wipes disposed of.				Y	
	Infection	Weekly deep clean to include all areas of the office.				Y	
TOILETS & SHOWERS	Infection	Initial deep clean of toilets and showers prior to players and/or staff entering the building.				Y	
	Infection	All changing rooms will be closed. Players are to turn up ready to play. Players are not to use the showers after play they are to shower at home.				Y	
	Infection	Toilets will be open for the use of hand washing, If needed. Players will be encouraged not to use the toilets during their visit. (If bar is closed then the toilets are not to be used by players)				Y	Hand sanitiser and wipes will be provided
	Infection	These will be cleaned twice a day or more often if busy. Currently this is not happening and the toilets are not to be used when the bar is not open.				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
PLAYERS & STAFF	Infection	<p>Players are not enter the building if they are unwell or show any COVID-19 symptoms.</p> <p>Staff to complete a self-declaration questionnaire each day prior to entering the building and a daily attendance register maintained (for contact tracing purposes).</p> <p>At least one player is to book online prior to playing for contact tracing purposes.</p>				Y	
	Infection	Only staff and players approved by club management to access the club.				Y	
	Infection	PPE is available for use if required (masks and gloves) plus hand sanitiser. PPE to be disposed of in line with PHE/Government guidance.				Y	
	Infection	<p>Handling of the same ball by different players during a session is discouraged.</p> <p>The ball is to be cleaned before and after the squash session with antibacterial wipes</p>				Y	
	Infection	<p>To reduce sweat droplets adopt the use of sweatbands and regularly change playing kit.</p> <p>Wiping hands on walls or rear glass back wall is strictly prohibited.</p>				Y	
	Infection	Coaches entering the court area must maintain strict social distancing at all times..				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/ Action Required
	Infection	Bring own fluids/refreshments and use own water bottle at all times. All personal 'waste' (empty water bottles, wrappers etc to be taken home.				Y	
	Infection	Each player to have own designated area at the front of the court to sit and store kit/personal belongings.				Y	
	Infection	Players should arrive in kit and no earlier than five minutes before the session start time. Players should exit the building immediately following the end of the session.				Y	

Manager's Signature	Date	Assessment Review Date
<i>Kevin Waring</i>	6 Jul 20	1 Oct 20